

EBBC Worship Arts Institute
2018 Policies

Registration

New students wishing to enroll with the Worship Arts Institute must complete the registration form. You may pick up a registration form at the music office, or email your registration request to Music@eastbrent.com

Student Absences

If a student will be absent from one of the regularly scheduled lessons, please notify the teacher in advance, giving as much notice as possible. Infrequent absences with at least 24-hours advance notice will not be charged to the student's account. If the student cancels with less than 24 hour notice the student will be charged for a lesson and marked as absent. The teacher is not required to make up a lesson at which the student was absent but can schedule a make up at their convenience.

Teacher Cancellations

Teachers will schedule weekly lessons to be determined by student and teacher. If due to personal obligations a teacher deems necessary, the lesson schedule may be adjusted to a different day or time during the semester.

Length of Lesson

The length of a student's regularly scheduled lessons must be set at the start of the classes. Changes to the length of lessons may be made on a case-by-case basis as approved by the Director.

Punctuality

A student's scheduled lesson time is not movable without at least 24 hours notice to teacher. If a student arrives late to a regularly scheduled lesson, the lesson may be shortened based on the amount of time remaining in the lesson or rescheduled at the discretion of the teacher.

Tuition Payments

Each student will receive an invoice at the end of each month stating the number of lessons completed for that month, and the amount owed. The student's total tuition amount will be due at the beginning of each month. **An outstanding balance that remains unpaid for more than 15 days following receipt of an invoice will result in suspension of lessons. Lessons suspended due to an overdue balance will not be made up and tuition for these missed lessons will be forfeited.**

Tuition Rates for 2018

**Private voice/guitar/drums/piano
30 minutes/week - \$25 Per Lesson**